**Balloons by Candice**

**Booking Form**

All bookings require a non-refundable “booking fee” of 25% to reserve our services for your preferred event date. This will then be deducted from the balance. The final balance payment is due no later than 2 weeks prior to your event date. We will not provide our services if we have not received payment in full. Please read our terms and conditions carefully before placing your order as they apply to all sales and/or services provided by [Balloons by Candice].

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| --- | --- | --- | --- |
| Customer Details |  | | |
| Name: |  | | |
| Address: |  | | |
| Landline: |  | **Mobile:** |  |
| Email address: |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Event Details |  | | |
| Occasion: |  | **Date booked:** |  |
| Date of event: |  | | |
| Collection by customer: |  | **Time to be collected:** |  |
| Delivery & set up at venue: |  | **Cost of delivery & set up:** |  |
| Event venue name & address including postcode: |  | | |
| Start time: |  | **Finish time:** |  |
| Time we can access the venue: |  | | |
| Please detail any accessibility issues at venue: |  | | |

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| --- | --- | --- | --- |
| Order Details |  | | |
| Please include all details including colours, ribbon, weights etc. | | | |
| Total cost: |  | **Deposit Paid:** |  |

|  |  |
| --- | --- |
| Customer Signature |  |
| Signature: |  |
| Print name: |  |